www.turnitin.com

A. Enrolling

1. Go to www.turnitin.com
2. In the upper right-hand corner of the screen, select the “New Users” link
3. Select a “student” user profile from the drop-down menu
4. Enter your class ID number and enrollment password. These numbers and passwords are listed on your course syllabus.
5. Enter your email address and the remainder of the personal information required
6. Be sure to record your password – only you have access to your personal user password
7. If you have previously used turnitin.com, then disregard the above instructions. Instead, simply log-in, select the “enroll in a class” icon in the upper-left corner of the screen, and supply the new class ID # and password provided above for our course

B. Turning in a Paper

1. Go to www.turnitin.com
2. Log-in using your email address and personal password
3. Select our class
4. Click on the “submit” icon next to the desired assignment
5. Enter your name, the paper’s title, and then upload the assignment
6. Confirm your submission and then print out a copy of your submission “receipt” for your records (you will also receive an email receipt)
7. Check for and review your “originality” report by clicking on the “contents” icon (box containing a percentage and a coded color) next to the desired assignment on the course homepage. Often, the originality report will minimally take 15 minutes to be generated.

C. Reviewing Feedback

1. Log-in and select our class
2. After a paper is graded, a new icon will show up where the originality report once appeared under the “contents” heading next to the assignment link (look for a little box with lines, half red and half black); select this icon
3. Review any “word bubble” comments that may have been placed throughout your paper by placing the mouse over the bubble
4. In particular, review the assignment “rubric” (a chart that gives a detailed breakdown of your grade, highlighting the paper’s strengths and its weaknesses) by clicking on the “rubric scorecard” link in the bottom right-hand corner of the screen
5. In order to see a detailed description of each graded category in the rubric, click on the “view full table” link in the upper right-hand corner of the rubric