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Composition/Rhetoric I-10602 ENGL 1301-s39, Fall 2011

Date/Time: Tuesdays and Thursdays, 8:30-9:45 am

Room: B213

Textbook:

Reinking/Hart: Strategies for Successful Writing: A Rhetoric, Research Guide, Reader and Handbook (9th Edition)

ISBN # 978-0205689446

Students need to bring their books to class EVERY day.

Supplies:

3-ring binder (for keeping a portfolio)

Notebook paper

Writing utensils

Peer review pen (a color other than black or blue)

A Collin College e-mail address that is checked regularly

Course Description: A beginning freshman course in writing with emphasis on expository writing, development of paragraphs and the whole composition, study of model essays, extensive essay writing, and individual conferences. Departmental final essay exam to be given during final exams week.

Credit Hours: 3

Lab Required

Prerequisite: Assessment Required

College Repeat Policy: A student may repeat this course only once after receiving a grade, including W.

NOTE: The Last Day to Withdraw for Fall 2011 sections is Friday, October 14, 2011. No grade is assigned if a student drops before Census Day (Tuesday, September 6, 2011). ALL drop and withdrawal procedures must be initiated by the student in the Registrar's office.

Student Learning Outcomes – Upon successful completion of this course, students should be able to do the following:

1. Students should be able to **demonstrate rhetorical knowledge in the following ways:**
 - a. Read and interpret a prompt for a writing assignment.
 - b. Write essays that take a position and successfully defend that position.
 - c. Write essays with appropriate evidence, discussion, and organization for a specific audience.
 - d. Write essays with strong, sophisticated introductions and conclusions.
 - e. Write essays that use appropriate format, structure, tone, diction, and syntax.
2. Students should be able to **demonstrate critical reading, thinking, and writing in the following ways:**
 - a. Use reading and writing for inquiry, learning, thinking, and communicating.
 - b. Integrate their own ideas with those of others with clear distinction between the two.
3. Students should be able to **demonstrate knowledge of the writing process in the following ways:**
 - a. Be aware that it usually takes multiple drafts to create and complete a successful text.
 - b. Develop and demonstrate flexible strategies for generating ideas, revising, editing, and proofreading.
 - c. Understand and utilize the collaborative and social aspects of writing processes by learning to critique their own and others' work.
4. Students should be able to **demonstrate knowledge of conventions in the following ways:**
 - a. Apply knowledge of writing conventions ranging from structure and paragraphing to tone and mechanics.
 - b. Control such surface features as grammar, punctuation, and spelling.

ATTENDANCE

Absences:

-A student is allowed six absences. For each absence after the sixth, one letter grade will be deducted from the student's final grade.

-Even if a student is absent, the day's homework assignments are still due. If the assignments are e-mailed to the professor by the time class begins on the day the assignments are due, the assignments will be counted as on time.

Note: E-mailed assignments are acceptable ONLY if students are absent. If students are in class, assignments must be submitted in person.

Tardies/Leaving Class Early:

-Excessive or chronic tardiness is unacceptable.

-Students needing to leave class early for previously planned reasons (Doctor's appointments, court appointments, etc.) must alert the professor at the beginning of class. Failure to do so will result in an absence.

-Should a student become ill in the middle of class and need to leave immediately, it is that student's responsibility to notify the professor, before the next class period, of the reason for the student's departure. Failure to do so will result in an absence.

Religious Holy Days: Please refer to the current Collin Student Handbook.

Make-up Work:

- Making up classwork (i.e. work completed IN class) is an option ONLY if the student has alerted the professor of the student's impending absence **before** class begins on the day of the student's absence. The student will have one week to turn in the make-up work. Should make-up work require the professor's presence, the appointment will be scheduled at the professor's convenience. It is the student's responsibility to request make-up work.

-As homework is due regardless of the student's attending class or not, making it up is not an option.

CLASS RULES - Students are expected to conduct themselves like respectful adults.

- Cell phones, pagers, and any other noise-making devices must be turned off during class. Blue-tooth earpieces must be removed.
- Laptops are allowed, but viewing any distracting and/or offensive content is not. The volume must be muted.
- If a student comes in late or leaves early, the student is to do so as quietly and unobtrusively as possible.
- Do not interrupt or talk over others, especially the professor.
- Rude, disrespectful, hateful, or offensive speech is not allowed.
- If the professor has to ask a student to leave the class due to behavioral issues, the student will be marked absent.

ASSIGNMENTS- This course is a reading, writing, and work-heavy course. If students procrastinate and/or fall behind, they will find it very difficult to catch up. It is highly recommended that students stay on top of their assignments.

-**All** assignments are required to have an MLA heading (on the top, left-hand side of the first page) and an assignment specific title:

HEADING EXAMPLE:

Johnny Jones
Ms. Johnson
ENGL 1301-39
23 August 2010

TITLE EXAMPLES:

Pg. 116, #2, a-f
Illustrative Essay Brainstorming
Narrative Sentence Outline

Subsequent pages will have the student's last name and the page number on the top right hand side.

<p>Johnny Jones Ms. Johnson ENGL 1301-39 23 August 2011</p> <p style="text-align: center;">Pg. 116, #2, a-f</p> <p>a. Once upon a time a very poor woodcutter lived in a tiny cottage in the forest with his two children, Hansel and Gretel. His second wife often ill-treated the children and was forever nagging the woodcutter.</p> <p>b. "There is not enough food in the house for us all. There are too many mouths to feed! We must get rid of the two brats," she declared. And she kept on trying to persuade her husband to abandon his children in the forest.</p> <p>c. All night long, the woodcutter's wife harped on and on at her husband till, at dawn, he led Hansel and Gretel away into the forest. But as they went into the depths of the trees, Hansel dropped a little white pebble here and there on the mossy green ground.</p> <p>d. The tiny white pebbles gleamed in the moonlight, and the children found their way home. They crept through a half open window, without waking their parents.</p>	<p style="text-align: right;">Jones 2</p> <p>e. When dawn broke, they started to wander about the forest, seeking a path, but all hope soon faded. On they walked and walked, till suddenly they came upon a strange cottage.</p> <p>f. When the witch bent down to peer inside the oven and check the heat, Gretel pushed her inside and slammed the door shut.</p>
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-**All** assignments completed outside of class are to be turned in at the *beginning* of class on the days they are due. If you are not on time, neither are your assignments and late work is not accepted.

-**All** class handouts, essay prompts, and information sheets given out in class can also be found on my website: <http://iws.collin.edu/asjohnson>.

-Daily Work:

Reading Assignments: Students will read each assigned chapter of the text and any supplementary essays prior to the day they will be discussed.

Worksheets and Book Assignments: Students will periodically be assigned worksheets and/or assignments from the text over the materials covered in class that day.

Quizzes: Students should be prepared for quizzes over reading assignments and topics covered by the previous day's lecture. Quizzes will be given at the beginning of class. Students arriving late will be allowed to answer only the remaining quiz questions.

-Lab Work: The lab portion of this course is designed to support writing as a process and writing improvement. Students will complete regular lab assignments such as outlines, drafts, peer reviews, pre-writing exercises, paper packets, etc., throughout the semester. Students will receive a base grade of 0, 50, or 100 for each lab assignment. All lab assignments, except for brainstorming, completed outside of class must be **typed**. To earn a passing grade for the course, a student must complete at least 17 of the 23 lab assignments. Should a student earn more than 17 lab credits, only the 17 highest grades will be counted. For other opportunities to earn lab credits, see the "Opportunities" section.

-Essays:

Out of Class Essays: Students will write three out of class essays over the course of the semester. Each essay will follow MLA formatting rules, the Paper Guide rules, and any stipulations set forth in the essay prompt. Students will turn in two copies of each out of class essay: a physical/hard copy included in an essay packet and an electronic copy submitted to turnitin.com. The essay is not considered turned in until BOTH copies have been submitted. If one copy is late, the essay is late. Failure to turn in BOTH copies will result in a zero on the assignment.

In Class Essays: Students will write two in class essays over the course of the semester. Each essay will be written on college-ruled notebook paper (10 points will be deducted for the use of wide-ruled), follow MLA formatting rules, be double-spaced, and run 5-10 pages in length (1 page = 1 sheet of paper filled on the front and back). Students will turn in the final copies of in-class essays as part of the in class essay packet.

-Portfolio: The student portfolio will consist of all essay and lab assignments organized in a three-ring binder no wider than 1-inch, so keep EVERYTHING. Portfolios will be due the day of the final. Near the end of the semester, the professor will hand out an "Organizing Your Portfolio" sheet to help students prepare their portfolios. The professor will keep these portfolios for one semester. If students would like their portfolios back, they should e-mail the professor.

-Final Exam: The English Department will furnish a set of suggested departmental final exam topics for an in class final exam essay. Students may visit the English web site for sample essay topics and suggested strategies for writing an acceptable final essay. The final exam for this class will be on Thursday, December 8th from 8:30-10:30.

-Late Work: Late daily or lab work is unacceptable and will not receive credit. Essays lose 10 points for each 24 hour period the assignment is late. The assignment is officially late the second after its due time. The professor will not accept work that is more than a week late.

GRADES

Breakdown:

Daily work -20%

Lab work-30%

Essays -40%

Portfolio-5%

Final-5%

Grading:

A = 90 – 100

B = 80 – 89

C = 70 – 79

D = 60 - 69

F = Below 60

Work-Return Policy: The professor will return graded work as quickly as possible. If a student is absent the day an assignment is returned, it is the student's responsibility to request the return of that assignment.

OPPORTUNITIES

Extra Lab Credits: Students can earn extra lab credits by attempting to further improve their writing skills through the free services offered by Collin College. Students may complete each option only ONCE for an extra lab grade. Repeated completions will result in extra daily grades.

Options: 1. Visit the writing center **twice**. (One visit does not count for half a lab grade.)

2. Attend a writing workshop.

Further information on the writing center and workshops can be found in the "Need Help? Have Questions?" section.

Paper Revision: Students have the option to revise ONE of their first two out-of-class essays for a potentially better grade.

Details: 1. Students cannot revise their papers until they have met with the professor to discuss the original final drafts. This meeting can take place at any time during the semester up to November 21, 2011. Like all other student/professor meetings, this must be scheduled at least 72 hours in advance (meaning the last day to schedule a re-write meeting would be November 18th). The professor will schedule a maximum of four meetings per day.

2. The highest grade a student can receive for a revision is a 90.
3. A revision is not guaranteed a higher grade.
4. The highest grade, between the original and the revision, is the grade that will be entered into the grade book.
5. The revision is due by the last class day, December 1, 2011.

NEED HELP? HAVE QUESTIONS?

E-mail/Conferencing: Please feel free to e-mail me any questions, problems, or concerns you may have about my class and your work in it. If you would like to meet with me in person, please e-mail me at least 72 hours in advance to schedule an appointment. All meeting requests MUST be submitted via e-mail. Should you need to cancel an appointment, I require 24 hours notice. I will schedule a maximum of four meetings per day on a first request, first serve basis.

Writing Center: “Consultants are available to help students with essays from any course in addition to resumes, college admission essays, and assessment testing. Consultants offer advice in the areas of style, organization, mechanics, grammar, and documentation. Students are allowed one 45 minute consultation per day, two consultations per week. They can call the Center (972-881-5843) or come by in person to schedule appointments--please, no e-mails.”

-Hours for all Writing Centers can be found at
<http://www.collin.edu/writingcenter/>

Writing Workshops: Several Writing Workshops will be held each semester to address specific areas of the writing and research process. Brochures are available in the Writing Centers and online at www.collin.edu/writingcenter.

These workshops address topics such as sentence structure, MLA documentation, writing a literary analysis, essay organization, writing arguments, invention strategies, ESL issues, how to spot and correct common writing errors, etc.

ACADEMIC ETHICS- “Every member of the Collin College community is expected to maintain the highest standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission of one’s own work material that is not one’s own. Scholastic dishonesty may involve, but is not limited to, one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher’s editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records. While specific examples are listed below, this is not an exhaustive list and scholastic dishonesty may encompass other conduct, including any conduct through electronic or computerized means:

Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to, failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining course assignments and/or examination questions in advance, copying computer or Internet files, using someone else's work for assignments as if it were one's own; or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate about an examination or any other course assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.

See the current *Collin Student Handbook* for additional information."

If a student plagiarizes or cheats in this class, regardless of intent, the student will receive a ZERO for the assignment. If a student plagiarizes or cheats on more than one assignment, the student will fail this class.

DISABILITIES:

Americans With Disabilities Act Compliance: It is the policy of Collin County Community College to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable Federal, State and local laws, regulations and guidelines with respect to providing reasonable accommodation as required to afford equal educational opportunity. It is the student's responsibility to contact the ACCESS office, SCC-G200 or 972. 881.5898 (V/TTD: 972.881.5950) in a timely manner to arrange for appropriate accommodations.

NOTE: This syllabus can be amended at any time.

Tentative Calendar (All assignments are subject to change)

Keeping up with the homework assigned on this calendar is 100% the student's responsibility. The homework on this calendar is listed under the day it is assigned. *It will automatically be due the next class day unless otherwise specified.* Anything students are assigned to read for homework (chapters, essays, etc.) and anything covered in class are fair game for quizzes.

August

8/23- Introduction
Syllabus
Start Writing Sample

Homework: 1) Sign up for class on turnitin.com

Turnitin.com	Class ID: 4157509
	Password: rhetoric

2) Complete Writing Sample

8/25- Chapter 1

Homework: 1) Read Chapter 3

8/30- Chapter 3

Homework: 1) Exercise #3 (a-e) on pg. 47

2) Read Chapter 4

September

9/1- Chapter 4

Homework: 1) Read "Assembling a Working Bibliography" in Chapter 20, pgs. 349-369

9/6- CENSUS DAY (last day to drop and not receive a grade)
Research

Homework: 1) Exercise #1 on pg. 354

2) Read Chapter 21 paying close attention to the MLA sections

9/8- Documentation and Plagiarism

Homework: 1) Exercise #1 on page 424, letters a-h, using the MLA system **only**

2) Plagiarism worksheet

3) Read Chapter 11

4) Read “Binge Drinking, a Campus Killer” on pgs. 496-499

9/13- Chapter 11/Brainstorming

Homework: 1) Complete brainstorming [Lab grade]

2) Create a typed **topic** outline for your topic (see pg. 43 for an example)
[Lab grade]

9/15- Thesis [Lab grade]

Homework: 1) Read Chapter 5

9/20- Chapter 5: Paragraphs with Special Functions [Lab grade]

Homework: 1) Exercise #1 on pg. 96

2) Exercise #1 on pg. 99

9/22- Chapter 5: Characteristics of Effective Paragraphs

Homework: 1) Exercise on pgs. 79-80

2) Exercise #2 (a-h) on pg. 84

3) Type a rough draft of your essay [Lab grade]

9/27- Peer Review Prep
Grammar/Punctuation

Homework: 1) Grammar/Punctuation assignment (will be assigned in class)

2) Bring **THREE** copies of your rough draft to class tomorrow

9/29- Peer Review Day [Lab grade]

Homework: 1) Complete Illustration Essay final draft. Turn in one copy of final draft (as part of the essay packet [Lab grade]) to me in class on Tuesday and turn in a digital copy to turnitin.com by the beginning of class on Tuesday

2) Read Chapter 8

October

10/4- **FINAL DRAFT OF ILLUSTRATION ESSAY DUE AT BEGINNING OF CLASS TODAY.**
Chapter 8

Homework: 1) Read “Momma’s Encounter” pgs. 464-467 and complete the Discussion Questions on pg. 467

2) Choose your paper topic (using the prompt handed out in class) and brainstorm (see pgs. 39-40 for review) [Lab grade]

10/6- Grammar/Punctuation
Essay Talk

Homework: 1) Grammar/Punctuation assignment (will be assigned in class)

2) Create a typed **sentence** outline for your topic (see pg. 44 or pgs. 381-383 for examples) [Lab grade]

3) Bring college-ruled paper and pen, and everything you need for your paper packet [Lab grade] to class on Tuesday

10/11- In Class Essay

Homework: None

10/13- In Class Essay

Homework: 1) Read Chapter 14

2) Read “Why Marriages Fail” on pgs. 551-553 and complete the Discussion Questions on pg. 553

10/18- Chapter 14

- Homework:** 1) Choose your paper topic (using the prompt handed out in class) and brainstorm (see pgs. 39-40 for review) [Lab grade]
- 2) Create a typed **topic** outline for your topic (see pg. 43 for an example) [Lab grade]
- 3) Read Chapter 6

10/20- Chapter 6

- Homework:** 1) Exercise on pg. 110 (#s 1-10)
- 2) Exercise on pg. 112 (#s 1-10)
- 3) Type a rough draft of your essay [Lab grade]

10/25- Grammar/Punctuation

- Homework:** 1) Grammar/Punctuation assignment (will be assigned in class)
- 2) Bring **THREE** copies of your rough draft to class tomorrow

10/27- Peer Review Day [Lab grade]

- Homework:** 1) Complete Causal Analysis final draft. Turn in one copy of final draft (as part of the essay packet [Lab grade]) to me in class on Tuesday and turn in a digital copy to turnitin.com by the beginning of class on Tuesday.
- 2) Read Chapter 9

November

11/1- **FINAL DRAFT OF CAUSAL ANALYSIS DUE AT BEGINNING OF CLASS TODAY.**
Chapter 9

- Homework:** 1) Read “Assembly Line Adventure” on pgs. 474-477 and complete the Discussion Questions on pg. 477
- 2) Choose your paper topic (using the prompt handed out in class) and brainstorm (see pgs. 39-40 for review) [Lab grade]

11/3- Grammar/Punctuation
Essay Talk

Homework: 1) Grammar/Punctuation assignment (will be assigned in class)

- 2) Create a typed **sentence** outline for your topic (see pg. 44 or pgs. 381-383 for examples) [Lab grade]
- 3) Bring college-ruled paper and pen, and everything you need for your paper packet [Lab grade] to class on Tuesday

11/8- In Class Essay

Homework: None

11/10- In Class Essay

Homework: 1) Read Chapter 16

- 2) Read “The Misguided Zeal of the Privacy Lobby” on pgs. 577-580 and “Halt and Show Your Papers!” on pgs. 580-585

11/15- Chapter 16

Homework: 1) Choose your paper topic (using the prompt handed out in class) and brainstorm (see pgs. 39-40 for review) [Lab grade]

- 2) Create a typed **topic** outline for your topic (see pg. 43 for an example) [Lab grade]

11/17- REMINDER: TOMORROW (November 18) IS THE LAST DAY TO PUT IN A REQUEST FOR A REWRITE MEETING.

Meet in the **library** at the normal class time. You must check in with me to be counted as present and to turn in your homework.

Homework: Type a rough draft of your essay [Lab grade]

 11/22- Grammar and Punctuation

- Homework:** 1) Grammar/Punctuation assignment (will be assigned in class)
- 2) Bring THREE copies of your rough draft to class on Tuesday
 - 3) Remember, the final draft of your essay is due at the beginning of class on **Thursday December, 1**. You will turn in one hard copy to me in your essay packet, and one electronic copy to turnitin.com.

11/24- THANKSGIVING: NO CLASS

 11/29- Peer Review [lab grade]

- Homework:** 1) Complete Argument Essay final draft. Turn in one copy of final draft (as part of the essay packet [Lab grade]) to me in class on Thursday and turn in a digital copy to turnitin.com by the beginning of class on Thursday.
- 2) Complete optional rewrite if you so choose, have met with me, and haven't turned the rewrite in yet. Don't forget to turn the rewrite in to turnitin.com.

December

12/1- **FINAL DRAFT OF ARGUMENT ESSAY DUE AT BEGINNING OF CLASS TODAY**
Optional rewrite due at the beginning of class today
 Sum-up

- Homework:** 1) Prepare your portfolio
- 2) Bring 1-2 blue books and a pen for the final on Thursday (**DO NOT** wait until the morning of the final to get blue books)

Final Exam:

Thursday, December 8 8:30-10:30 Room: B213
Portfolio Due