Course Title: Human Resource and Time Management

Course Description:
Apply the latest leadership and motivation principles, theories and practices in project management. Implement proven principles of communication, conflict management and time management for your project.

Course Objectives:
1. Demonstrate leadership principles, theories and practices
2. Demonstrate motivation principles, theories and practices
3. Implement communication planning, principles and practices
4. Implement conflict management principles and practices
5. Implement time management principles

Lesson Plan – by week or session
Session 1: Introductions and syllabus. Student Data Forms.
   Leadership theory and practice
Session 2: Motivation theory and practice
Session 3: Communication principles and practice
   Conflict management principles and practice
Session 4: Time management principles and practice
   Student Evaluation of Instruction