

COLLIN COLLEGE
INRW 0315.S02 COURSE SYLLABUS Fall 2017

Course Number: INRW 0315.S02

Course Title: Integrated Reading/Writing II

Course Description: Integration of critical reading and academic writing skills. The course fulfills TSI requirements for reading and/or writing. This is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. Lab required.

Note: May not be used to satisfy the requirements of an associate degree. Developmental courses may be taken for a combined total of no more than 27 credit hours. If you drop this course before census day, it will not count against you.

Course Credit Hours: 3

Lecture Hours: 3

Lab Hours: 1

Prerequisite: INRW 0405, or TSI placement in INRW 0315. Consult the Testing Center Director if you have questions about an assessment.

Student Learning Outcomes:

• **State-mandated Outcomes:** Upon successful completion of this course, students will:

1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer's ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English in reading and writing.

• **Additional Collin Outcomes:** Upon successful completion of this course, students will:

1. Summarize the essential themes, main ideas, and key details of a text in well-organized paragraphs to solidify understanding, create study tools, and take notes during the research process.
2. Recognize and adhere to the Modern Language Association's general guidelines for formatting and citing references in a formal paper.

Withdrawal Policy: See the current Collin Registration Guide for the last day to withdraw.

Administrative Withdrawal: Participation in class is an essential requirement of this course. Maintain contact with your professor if you are not able to attend class or complete an assignment on time. If you miss more than 20% of the meetings of a Developmental Education class between the

beginning of class and the college withdrawal date, you may be administratively withdrawn from this class. Administrative withdrawal may have academic, financial, financial aid, and visa implications. It will count toward Collins' Repeat Policy and the 27-hour limitation on Developmental Education courses. Administrative withdrawal will take place after the full refund period, and if you are administratively withdrawn from the course, you will not be eligible for a tuition refund. If you have questions about the administrative withdrawal policy, please contact your professor.

Collin College Academic Policies: See the current Collin Student Handbook.

Repeat Policy: Beginning Fall 2016, Texas residents attempting a course more than twice at Collin College are subject to regular tuition plus an additional \$50 per semester credit hour. Please see the "Repeating Courses" section of the Registration Guide for more information.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student's responsibility to contact the ACCESS office, SCC-D140 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current Collin Student Handbook for additional information.

INSTRUCTOR INFORMATION

Instructor's Name: Linda Kapocsi

Office Number: SCC Suite K-216, Office K-219

Office Hours: : M 8:20-8:40; 12:20-12:40, TU 11:30-12:40, W 8:20-8:40; 12:20-12:40, TH 11:30-12:40; F 8:20-8:40; 12:00-2:00

Office Phone Number: 972-578-5528 **Email:** lkapocsi@collin.edu **Website:**

<http://iws.collin.edu/lkapocsi/index.html>

Class Information: INRW 0315

Section Number: S02

Meeting Times: Mondays and Wednesdays, 1:00 p.m.-2:15 p.m. plus online assignments, Testing Center assignments, library assignments, Writing Center assignments, and personal conferences.

Meeting Location: SCC B234

Course Resources/Supplies to Purchase:

1. Textbook (must be new): *In Concert Reading and Writing* Second Edition by McWhorter
 2. myskillslab access code packaged inside a new *In Concert* textbook. You may also purchase a myskillslab access code online with a credit card at www.pearsonmylabandmastering.com. Course ID: kapocsi58617
 3. a paperback dictionary (any brand)
 4. a three-ring binder with 5-tab pocketed notebook dividers and loose leaf notebook paper ; a spiral notebook
 5. pens, pencils, a highlighter, a small stapler, and 3 Examination Blue Books
- The McWhorter textbook with access code and the Examination Blue Books may be purchased in the Collin College bookstore.
All supplies must be brought to every class.

Method of Evaluation: The final grade for this course will be based on the following criteria:

Class Work/Homework/Vocabulary 35%

Lab Work 25%

Major Assessments 20%

Final Exam 20%

Lab: MySkillsLab online assignments, including two diagnostic tests, reading and writing skills assignments, and reading level assignments, will comprise the lab portion of this course. See lab instruction guide distributed in class.

Attendance Policy: Attend class regularly with no more than three hours of absences. Students are expected to attend each class and to arrive on time. Each absence beyond **three class hours** will result in the final grade being lowered. If a student is **late or leaves class early** three times, it will count as one

absence. If a student is absent, it is his/her responsibility to ask the instructor or classmates about missed assignments.

Classroom Expectations

Cell Phones, Pagers, Laptops, and Headphones in Classrooms Policy

Cell phones and pagers should be turned off and put away at all times during class times. Do not answer your phone during class time, send or check text messages during class, or leave the room to answer or make phone calls. Headphones are not to be used in classrooms and computer labs and should be put away during class times. Laptops must be put away at all times in this class, unless you have permission to use them for a project. 7-2.4S, pp. 194-5 in the Student Handbook: "Collin College may initiate disciplinary proceedings for student violations, including, but not limited to, a student who: engages in the use of media or telecommunications devices during class, Collin College labs, and/or other learning environments. In addition, all media and telecommunication devices must be completely turned off (not on silent or vibrate) while taking examinations and prior to entering the Testing Center testing room."

Classroom Courtesies

In this class, we treat others as we would like to be treated. Respect and courtesy are expected towards the professor and other students at all times. Any disruptive or rude behavior will not be tolerated. I do not allow food or drinks in our computer labs. As for the classroom, you may bring food and capped/covered drinks as long as they don't bother anyone else and as long as you clean up after yourself.

ACADEMIC ETHICS: Every member of the Collin College community is expected to maintain the highest standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for enrollment or the award of a degree, and/or the submission of one's own work material that is not one's own. Scholastic dishonesty may involve, but is not limited to one or more of the following acts: cheating, plagiarism, collusion, use of annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or falsifying academic records. While specific examples are listed below, this is not an exhaustive list and scholastic dishonesty may encompass other conduct, including any conduct through electronic or computerized means:

Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to the source, including, but not limited to failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise obtaining examination questions in advance, copying computer or Internet files, using someone else's work for assignments as if it were one's own; or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including but not limited to, failing to secure academic work; providing a paper or project to another student; providing an inappropriate level of assistance; communicating answers to a classmate during an examination or any other course assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.

In cases where an incident report has been filed for alleged violation of scholastic dishonesty, faculty are requested to delay posting a grade, for the academic work in question, until the Dean of Students Office renders an administrative decision of the case. Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary penalty from the Dean of Students Office. The student may also receive an academic penalty in the course where the scholastic dishonesty took place. The professor will determine the appropriate penalty.

Other Helpful Information:

Submitting Hand-Written Class Work or Tests:

1. Note: Staple papers in upper left corner as needed.
2. Write in the upper right corner of the first/ front paper:

Your full legal name and Nickname if applicable
Full course name: example- INRW0315.S02
Date
Title of assignment

Submitting Typed Papers (Summaries, Paragraphs, Essays, Research Papers):

Paper Format: All papers are to be double-spaced and typed in Times New Roman size 12 font. Staple in upper left corner as needed. The mandatory heading must be in the upper left hand corner of the first sheet, the title centered, and the paragraphs indented as follows:

Student's Name	
INRW 0315 – S02	
Instructor's Name	
Date	
	Title of Summary/Paragraph/Essay
Indent the first paragraph and every paragraph thereafter. Submit typed papers online following instructions in Canvas or Turnitin, accordingly.	

Suggested 3-Ring Notebook labels for 5 pocketed tabbed dividers: Section 1: Syllabus/Course Calendar; Section 2: Lab Instructions Section 3: Handouts and Notes Section 4: Homework Due Section 5: Grade Sheet and Graded Work

Late Work: Late work is not accepted. Tests cannot be made up. Near the end of the semester, there will be an opportunity to complete optional extra-credit assignments that can improve your grade.

Note: The instructor reserves the right to make changes to this syllabus during the semester. Changes will be provided in writing during class hours.

INRW 0315.S02 Assignment Calendar

Course Calendar *Meet in our regular classroom unless noted below:

WEEK	LESSON TOPICS:	ASSIGNMENT DUE DATES:
Aug. 28-Sept. 1	Lessons: Welcome and Course Orientation, Academic Writing: Subjects and Predicates; Active Reading	DUE Aug. 30: Purchase of myskillslab access code, textbook, and other materials. Due Aug. 30: Cougarweb username and password Due Aug. 30: Get a Student ID Card in SCC F130.
Sept. 4-8	Mon. Sept. 4 – Labor Day Holiday: All Campuses Closed Lessons: Lab orientations: Cougarweb; Canvas; registration for myskillslab; Clauses; Summarizing; Receive instructions for Seminar Summary Wed. Sept. 6: Meet at SCC Lab J119: Section 2	DUE Sept. 6: Bring myskillslab access code and Cougarweb username and password to the lab.
Sept. 11-Sept. 15	Lessons: Annotation; Receive Article to Annotate and Summarize +Writing Center Consultation Instructions 7 Steps in Writing; Sentence Structure and Types; Online Lab Lessons: Reading and Writing Skills Lessons and Assignments Wed. Sept. 13: Meet at SCC Lab J119: Section 2	Between Aug. 28- Sept. 26 – Attend one Collin seminar of your choice, sign in, take notes, and get the presenter’s signature at the conclusion; type a summary of the seminar content Due Sept. 13: Myskillslab Online Pretests (Path Builder and Lexile Locator This week: Visit the Writing Center for a consultation about your Article Summary; print your consultation receipt
Sept. 18-Sept. 22	Lessons: Topic and Main Idea; Three Parts of a Paragraph; Online Lab Lessons: Reading Level Readings Wed. Sept. 20: Meet at SCC Lab J119: Section 2 Fri. Sept. 22 – Plano Balloon Festival: SCC Closes @3pm Sept. 24-25 – Plano Balloon	DUE Sept. 18: : Myskillslab Online Reading and Writing Skills Assignment 1 (Active Reading, Annotating and Highlighting, and Summarizing and Paraphrasing) DUE Sept. 20: Annotation and Typed Summary of Article + Writing Center Receipt This Week: Take your Seminar Summary Paragraph to the

	Festival: SCC Closed	Writing Center for a Consultation; print your consultation receipt
Sept. 25-Sept. 29	<p>Lessons: Correcting Sentence Problems; Reading and Writing Types of Patterns; Cause and Effect Paragraphs; Receive instructions C/E Paragraph Assignment</p> <p>Note: Take Quiz in the SCC J232 Testing Center between Sept. 25/2:30 p.m. and Sept. 30/closing time</p>	<p>DUE Sept. 27: Typed Summary of Seminar +Writing Center receipt</p> <p>Due Sept. 30: Testing Center Quiz: Annotate and Summarize an Article</p>
Oct.2 -Oct. 6	Lessons: Peer Review Typed Cause/Effect Paragraph; Essay Writing; Problem Solution Essay Writing	<p>Oct. 2: Peer Review Typed Cause/Effect Paragraph</p> <p>DUE Oct. 4: Myskillslab Reading Level Readings Report 1 (5+ readings)</p> <p>This Week: Take your Cause/Effect Paragraph to the Writing Center for a Consultation; print your consultation receipt</p>
Oct. 9-Oct. 13	Lessons: Essay Writing; Contrast Essay Writing	<p>Due Oct. 9: Cause/Effect Paragraph submitted in Canvas AND Writing Center email confirmation photo/screenshot submitted in Canvas</p> <p>Due Oct. 11: Myskillslab Online Reading and Writing Skills Assignment 2 (TMI, IMI, WTBO, WICT)</p>
Oct. 16 -Oct. 20	<p>Lessons: Peer Review Typed Problem Solution Essay; Critical Thinking: Author's Purpose and Tone</p> <p>Oct. 20: Last Day to Withdraw</p>	<p>Oct. 18: Peer Review Typed Problem Solution Essay</p> <p>This week: Take your Problem-Solution essay to the Writing Center for a consultation; print your consultation receipt, scan it, and upload it with your paper in Canvas</p> <p>Due Oct. 18: Myskillslab Reading Level Readings Report 2 (5+ new readings).</p>
Oct. 23 -Oct. 27	Lessons: Critical Thinking: Making Inferences; Introduce Persuasive Writing and Mini-Research Paper	Due Oct. 25: Problem-Solution Essay submitted in Canvas AND Writing Center email confirmation photo/screenshot submitted in Canvas

Oct. 30 -Nov. 3	<p>M Oct. 30- Meet in SCC Library L110- Library Instruction and Database Use</p> <p>W Nov. 1- Meet in SCC Library L110- Library Instruction and Database Use</p> <p>Note: Take SCC J232 Testing Center Contrast Essay between Oct. 30/2:30 p.m. and Nov. 4/closing time.</p> <p>Thurs. Nov. 2- ESL Open House SCC Atrium 10am-1pm</p>	Due Nov.4: Testing Center Contrast Essay
Nov. 6 -Nov. 10	Lessons: Critical Thinking: Bias	Due 2: Myskillslab Reading Level Readings Reports 3 (5+ new readings).
Nov. 13 -Nov.17	Lessons: Peer Review Typed Mini-Research Paper; Vocabulary Building	Nov. 13: : Peer Review Typed Mini-Research Paper Due Nov. 15: Myskillslab Online Reading and Writing Skills Assignment 3 (MInf, APTB, WAE)
Nov.20 -Nov. 24	Lessons: Vocabulary Building Nov. 22-26 – Thanksgiving Holiday: All Campuses Closed (Classes DO meet on Monday and Tuesday of this week.)	Take Mini –Research Paper to the Writing Center for a consultation; print consultation receipt.
Nov. 27 -Dec. 1	Review for the Final Exams	Due: Nov. 29: Mini-Research Paper submitted in Canvas Turnitin AND Writing Center email confirmation photo/screenshot submitted in Canvas Due Nov. 29 in class: Turn in printouts of book/article pages and Writing Center receipt
Dec. 4-Dec. 8	Dec. 4: Review for Final Exams Dec. 6: Final Exam Part I	Due Dec. 4: Lexile Bonus and Optional Extra Credit folders. Due Dec. 6: Take Final Exam Part I: Reading (read, annotate, summarize articles) in Class in the Classroom.
Dec. 11-Dec. 15	Dec. 11-13: Final Exam Part II	Due: Take Final Exam Part II: Writing in the SCC J232 Testing Center Dec. 11-13 (Choose the day that works best for you in this timeframe.)

Final Grades:

To obtain your final grade for each course, check the Cougarweb home page, under the heading “Student Quicklinks”. Click on “Final Grades” at the end of week 17. Remember, your final average grade (A, B, and so on) will be followed by the letter “D” which stands for “Developmental Course”. The “D” isn’t part of your grade but just shows that this course was a developmental course. You can also see your final exam grade and your final average in Canvas Grades.