COURSE INFORMATION:

Course Number: INRW 0315

Course Title: Developmental Integrated Reading and Writing

Course Description: This is a combined lecture/lab, performance-based course designed to develop students' critical reading and academic writing skills. The focus of the course will be on applying critical reading skills for organizing, analyzing, and retaining material and developing written work appropriate to the audience, purpose, situation, and length of the assignment. The course integrates preparation in basic academic reading skills with basic skills in writing a variety of academic essays. This is a course with a required lab. Completion of this course is equivalent to completion of ENGL 0315 and READ 0310.

Note: May not be used to satisfy the requirements of an associate degree. Developmental courses may be taken for a combined total of no more than 27 credit hours. In addition, you may repeat this course only once after receiving a grade, including "W". If you drop this course before census day, it will not count against you.

Course Credit Hours: 3 Lecture Hours: 3 Lab Hours: 1

Placement Assessments: Placement in INRW 0315

Prerequisites: ENGL0305/READ0305 or assessment

Student Learning Outcomes:

State-mandated Outcomes: Upon successful completion of this course, students will:
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer’s purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and developing a claim.
9. Develop and use effective reading and revision strategies to strengthen the writer’s ability to compose college-level writing assignments.
10. Recognize and apply the conventions of standard English in reading and writing.

COURSE FORMAT: Lectures, class discussion, small group discussions, computer-assisted instruction, audio/visual materials, personal conferences, and lab assignments.

METHOD OF EVALUATION:

Quizzes and Other Assignments = 10%
Labs = 25%
Writing Assignments = 45%
Final Exam = 20%

GRADING SCALE:
90-100 = A
80-89 = B
70-79 = C
0-69 = F

Withdrawal Policy: See the current Collin Registration Guide for the last day to withdraw.
Administrative Withdrawal: Participation in class is an essential requirement of this course. Maintain contact with your professor if you are not able to attend class or complete an assignment on time. If you miss more than 20% of the meetings of a Developmental Education class between the beginning of class and the college withdrawal date, you may be administratively withdrawn from this class. Administrative withdrawal may have academic, financial, financial aid, and visa implications. It will count toward Collins' Repeat Policy and the 27-hour limitation on Developmental Education courses. Administrative withdrawal will take place after the full refund period, and if you are administratively withdrawn from the course, you will not be eligible for a tuition refund. If you have questions about the administrative withdrawal policy, please contact your professor.

Repeat Policy: Developmental courses may be taken for a combined total of no more than 27 credit hours. In addition, you may repeat this course only once after receiving a grade, including W. If you drop this class before census day, it will not count against you.

Collin College Academic Policies: See the current Collin Student Handbook.

Americans with Disabilities Act: Collin College will adhere to all applicable federal, state and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal opportunity. It is the student’s responsibility to contact the ACCESS office, SCC-G200 or 972.881.5898 (V/TTD: 972.881.5950) to arrange for appropriate accommodations. See the current Collin Student Handbook for additional information.

INSTRUCTOR INFORMATION:

Instructor’s Name: Professor Linda Kapocsi, M.Ed.

Office Number: K219 (located on the second floor of SCC in K Wing)

Office Hours: Summer
June 9-July 10: Mondays, Tuesdays, Wednesdays, Thursdays: 10:15-10:45 a.m.
June 9-August 9: Saturdays 12:15-1:15 p.m.
Appointments may be made at other times upon request.

Office Phone Number: 972-578-5528

Email: lkapocsi@collin.edu Website: http://iws.collin.edu/lkapocsi/

Blackboard: Log on to Blackboard daily and click on the name of our course for announcements, class materials, and your grades. I frequently post information you need to know under “Announcements”. Also, check your Cougar Mail daily.

In case of emergency, contact the Developmental Education office (SCC K102) at (972)881-5720.

CLASS INFORMATION:

Section Number: 3S1
Meeting Times: Saturdays 8 a.m.- noon. plus online assignments, Testing Center assignments, library assignments, Writing Center assignments, and personal conferences.

Meeting Location: B227

Course Resources/Supplies:
1. Textbook (must be new): In Concert Reading and Writing by McWhorter
2. myskillslab access code on cardboard insert inside a new In Concert textbook. You may also purchase a myskillslab access code online with a credit card at www.pearsonmylabandmastering.com. Course ID: kapocsi58403
3. a paperback dictionary (any brand)
4. a three-ring binder with 5-tab pocketed notebook dividers and loose leaf notebook paper
5. pens, pencils, a highlighter, a small stapler, and 6 Form 882-E Scantrons.

The McWhorter textbook with access code and the Scantrons may be purchased in the Collin College bookstores. All supplies must be brought to every class.

Attendance Policy: Attend class regularly with no more than three hours of absences. Students are expected to attend each class and to arrive on time. Each absence beyond three class hours will result in the final grade being
lowered. If a student is late or leaves class early three times, it will count as one absence. If a student is absent, it is
his/her responsibility to ask the instructor or classmates about missed assignments.

Classroom Expectations

Cell Phones, Pagers, Laptops, and Headphones in Classrooms Policy
Cell phones and pagers should be turned off and put away during class times. Do not answer your phone during class
time, send or check text messages during class, or leave the room to answer or make phone calls. Headphones are not to
be used in classrooms and computer labs and should be put away during class times. Laptops must be put away at all
times in this class, unless you have permission to use them for a project.

Use of Cell Phones in Class: (7-2.4S, pp. 194-5 in the Student Handbook): "Collin College may initiate disciplinary
proceedings for student violations, including, but not limited to, a student who: engages in the use of media or
telecommunications devices during class, Collin College labs, and/or other learning environments. In addition, all media
and telecommunication devices must be completely turned off (not on silent or vibrate) while taking examinations and
prior to entering the Testing Center testing room..."

Classroom Courtesies
In this class, we treat others as we would like to be treated. Respect and courtesy are expected towards the professor and
other students at all times. Any disruptive or rude behavior will not be tolerated. I do not allow food or drinks in our
computer labs.

Late Work
Late work is not accepted. Tests cannot be made up. Near the end of the semester, there will be an opportunity to
complete three optional assignments that can replace your three lowest grades.

ACADEMIC ETHICS: Every member of the Collin College community is expected to maintain the highest
standards of academic integrity. Collin College may initiate disciplinary proceedings against a student accused of scholastic
dishonesty. Scholastic dishonesty includes, but is not limited to, statements, acts, or omissions related to applications for
enrollment or the award of a degree, and/or the submission of one's own work material that is not one's own. Scholastic
dishonesty may involve, but is not limited to one or more of the following acts; cheating, plagiarism, collusion, use of
annotated texts or teacher's editions, use of information about exams posted on the Internet or electronic medium, and/or
falsifying academic records. While specific examples are listed below, this is not an exhaustive list and scholastic
dishonesty may encompass other conduct, including any conduct through electronic or computerized means:

Plagiarism is the use of an author's words or ideas as if they were one's own without giving credit to the source,
including, but not limited to failure to acknowledge a direct quotation.

Cheating is the willful giving or receiving of information in an unauthorized manner during an examination; collaborating
with another student during an examination without authority; using, buying, selling, soliciting, stealing, or otherwise
obtaining examination questions in advance, copying computer or Internet files, using someone else's work for
assignments as if it were one's own; or any other dishonest means of attempting to fulfill the requirements of a course.

Collusion is intentionally or unintentionally aiding or attempting to aid another in an act of scholastic dishonesty, including
but not limited to; failing to secure academic work; providing a paper or project to another student; providing an
inappropriate level of assistance; communicating answers to a classmate during an examination or any other course
assignment; removing tests or answer sheets from a test site, and allowing a classmate to copy answers.

In cases where an incident report has been filed for alleged violation of scholastic dishonesty, faculty are requested to
delay posting a grade, for the academic work in question, until the Dean of Students Office renders an administrative
decision of the case. Students found responsible for scholastic dishonesty offenses will receive an authorized disciplinary
penalty from the Dean of Students Office. The student may also receive an academic penalty in the course where the
scholastic dishonesty took place. The professor will determine the appropriate penalty.

Note: The instructor reserves the right to make changes to this syllabus during the semester. Changes will be
provided in writing during class hours.
## COURSE CALENDAR

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<thead>
<tr>
<th>Date</th>
<th>Lessons</th>
<th>Due 1</th>
<th>Due 2</th>
<th>Due 3</th>
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<tbody>
<tr>
<td>June 14:</td>
<td>Welcome and Course Orientation, Academic Writing: Paragraphs.</td>
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<td>June 21:</td>
<td>Due 1: Testing Center Pretest .</td>
<td>Due 2: Purchase of myskillslab access code, textbook, and other materials.</td>
<td>Due 3: Cougarweb and Blackboard username and password.</td>
<td>Lessons: Lab orientations, Ch. 2: Steps in the Writing Process, Ch. 3: Reading Techniques.</td>
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<td>June 28:</td>
<td>Due: MySkillslab Online Pretests (Path Builder and Lexile Locator)</td>
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<td>July 5:</td>
<td>Due 1: Testing Center Quiz 1 and</td>
<td>Due 2: MySkillslab Reading Level Readings Report 1 (5+ readings)</td>
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<td>July 12:</td>
<td>Due 1: Examples Paragraph Writing Assignment Due and</td>
<td>Due 2: MySkillslab Reading Level Readings Report 2 (5+ new readings).</td>
<td>Lessons: Essay Writing Ch. 10, Problem-Solution Essay Writing</td>
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<tr>
<td>July 19:</td>
<td>Due 1: Testing Center Quiz 2 and</td>
<td>Due 2: Problem-Solution Essay</td>
<td>Lessons: Argument Essays Ch. 15, Documenting Sources, Library Instruction</td>
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<td>July 26:</td>
<td>No Class.</td>
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<td>August 2:</td>
<td>Due 1: Mini-Research Argument Essay with Sources</td>
<td>Due 2: MySkillslab Reading Level Readings Reports 3 (5+ new readings).</td>
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<td>August 9:</td>
<td>Due: Lexile Bonus and Optional Extra Credit folders.</td>
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**Final Grades:**
To obtain your final grade for each course, check the Cougarweb home page, under the heading “Student Quicklinks”. Click on “Final Grades” at the end of next week. Remember, your final average grade (A, B, and so on) will be followed by the letter “D” which stands for “Developmental Course”. The “D” isn’t part of your grade but just shows that this course was a developmental course. You can also see your final exam grade and your final average in Blackboard My Grades in the next couple of days.