Question 2 (95) [sample short essay title]

With reference to MLA format guidelines, indent all paragraphs. Double space the text (12 point) throughout the submission – no single spacing or triple spacing, especially between the heading, title, and text. Note the heading information order, which appears only once at the top of the first page. As a header (not heading), place your last name in the upper right hand corner of each page with a page number.

I will not accept any short essay without parenthetical MLA documentation and a word count at the end (400 word minimum, excluding the heading and title). Identify the question in the title. For acceptance, each short essay must be relatively free of basic grammar errors. Place a word count at the bottom of each assignment; follow basic Revision and MLA format guidelines. Because I accept short essay assignments at the end of class, you must attend class to submit and receive credit for all short essays (no class or office drop-offs or e-mail submissions).

Avoid quotes; paraphrase and parenthetically cite your examples from the primary sources in The Norton Reader. Parenthetically document all examples from prose selections by page number at the end of the relevant sentence, followed by a period. Because relevant examples for short essays derive from the common course textbook (The Norton Reader), do not create a Works Cited page. Avoid research from secondary sources outside your textbook, especially from the Web. Follow the specific question guidelines at the end of each author for a thesis.

[ English 1302 – Sample Format for Short Essays ]