WELCOME TO SPEECH 1311

Communicating with your Instructor

It is a pleasure to welcome you to the Speech 1311 blended course. My name is Sherry Rhodes, your professor for this semester. If you would like to read more information about my background, please see About Your Professor. My office is located in I206 at the Spring Creek campus. My office number is 972/516-5063, and my campus email is srhodes@collin.edu.

Once the semester has begun, please communicate with me via my college email. I will make every effort to respond to your emails and phone calls within 24 hours with the exception of weekends. If you have questions about assignments, meetings, or need additional assistance that cannot be addressed via email or phone, I encourage you to come to campus to meet with me. You may come during my office hours (See Syllabus) or schedule an appointment. I am here to help you accomplish your goals. Please email me, post questions on the discussion board, call or make an appointment with me if you need assistance.

About the Course

This course is designed to fit the needs of students who are unable to attend regularly scheduled on-site courses but who wish to complete their course of study through distance learning. Blended courses are not self-paced courses nor are they only online courses. Blended courses require student participation and completion of the weekly readings and oral / written assignments, participation in online group discussions, and attendance at on-site meetings for group interaction and oral presentations. You will either need to live in the area or be able to commute to the Spring Creek campus to attend the following:

- **Mandatory Orientation** - You are required to attend an orientation at the Spring Creek Campus. See instructor syllabus for date, time, and location. NOTE: This orientation is not an option. The success of the course is dependent upon our ability to communicate about the assignments, requirements, and expectations. Failure to attend the orientation will result in a loss of participation points. See course syllabus for participation policy.

- **On-site Meetings** – Attend four on-site meetings at the Spring Creek Campus for oral presentations and group work. See course schedule for dates/times/location.

**NOTE:** ALL Speech 1311 classes are conducted in room I221.

For course, textbook, and assignment information, please review the syllabus and course schedule. You may access a copy of the syllabus and course schedule on the college website, my faculty website, or via Canvas (Canvas is available the first day of classes.)

- **Minimum Technology Requirement:** In order to participate in this course, you need a computer and internet access. A high speed connection (DSL or Cable) is recommended. If you
have not taken a course via Canvas before, please click on the following link to access minimum technology requirements and tutorials:  http://www.collin.edu/academics/ecollin/ (Links to an external site.)

- **Technical Support:** If you need assistance accessing Canvas, contact the eLC at the following: Please include your CWID (Campus-wide ID), your full legal name, and your course:

  **Monday – Thursday:** 8am – 6pm  
  **Friday:** 8am – 5pm  
  **via phone, email and appointment**

  **Phone:** 972.881.5870  
  **Email:** eLC@collin.edu

  **Campus locations:**  
  CPC LA232, PRC L116 and SCC L257

  **NOTE:** Please do not email me or call me about Canvas problems as I will be unable to help you. All Canvas inquiries or questions should be directed to the above telephone number or email address.

- **Minimum Student Skills:**

  Technological skills should include the ability to access a Web site when given an address, use the features of your Web browser, download files, attach files to emails, and use word processing software. Computer skills will not be taught in the classroom. You will also need to be able to access the LRC databases or other scholarly databases via the Internet. You may also need Adobe Acrobat to read articles via the Internet.